



Executive Committee Meeting Minutes

Lee County, Illinois

Mar 17, 2022 at 11:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

I. Call to Order

Meeting called to order at 11:02 a.m., by Chair Bob Olson.

II. Committee Member Roll Call: Chair Bob Olson, Vice Chair John Nicholson, Mike Koppien, Jim Schielein, Chris Norberg, Doug Farster, Marilyn Shippert, and Tom Wilson

Marilyn Shippert attended via Zoom video conferencing. All other members were present in person.

III. Meeting Attendees and Visitors

Also present: Rick Humphrey (Board Member), Charley Boonstra (State's Attorney), Wendy Ryerson (Administrator), Nancy Petersen (County Clerk), Greg Gates (LOTS) and Becky Brenner (Board Secretary) were all present in person.

Department Head Reports

Greg Gates reported that the information necessary for the \$250,000 tuck pointing grant had been signed and will be emailed later in the day.

IV. Approval of the Minutes from the Previous Meeting - (February 17, 2022)

The minutes from the February 17, 2022, Executive Committee Meeting were approved without modification.

V. Review of Claims Report Provided by the Claims Committee

A report of all of the claims paid from February 11, 2022 through March 10, 2022, were presented to the committee.

Marilyn Shippert reported that the claims approval process was getting smoother with every meeting. She requested that departments that have multiple receipts attached for one invoice, submit the receipts in the order that they are listed on the invoice.

VI. Reports from Committee Chairs

All committee chairs took the opportunity to report items discussed and motioned forward from their committee meeting. During the reports, Tom Wilson explained that the New Courts Boiler Replacement Project bids had been opened on Wednesday, March 16, 2022, and the lowest bid was from Loesch Heating & Air Conditioning Co.

Since the bids were opened after the agenda was posted for the Finance Committee, he was requesting that the bid be placed on the County Board agenda for approval in the March County Board meeting. The committee agreed and the item was added under new business.

VII. Old Business

A. ~~UTV Resolution~~

After discussion, the committee agreed that the UTV resolution would not be added to the County Board agenda this month.

VIII. New Business

A. MOU with the City of Amboy

Bob Olson explained that a MOU between the County and the City of Amboy is being drafted to address the authority and responsibilities each party will have in the development and permitting of a proposed development which will straddle two adjacent parcels of land. One parcel is under the jurisdiction of the City of Amboy, and the other is under the jurisdiction of the County. Per the draft MOU the County will be taking the lead on the permitting process. The permitting fees will be split between the County (70%) and the City of Amboy (30%). Chairman Olson will be seeking authorization from the Board during the March meeting to enter into the MOU once it is finalized by the attorneys.

B. Grant Opportunity - Multi-Use Path from Dixon to SVCC

This topic was approved in the Finance Committee and motioned to the Executive Committee for consideration by the full County Board and will be included on the March County Board agenda.

IX. Raffle Report - None

There were no raffle reports.

X. Executive Session

An executive session was not requested.

XI. March 2022 County Board Agenda Items

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Board Chair Announcements

Addition to County Board agenda: Emergency Operations Center (EOC) open house one hour prior to the April County Board meeting.

- E. Approval of Board Minutes: February 24, 2022 County Board Minutes
- F. Petition(s) Going TO the Zoning Board of Appeals
 - 1. Petition 22-P-1589 - Petitioner Dustin Burmeister - PPN# 07-08-06-377-018
 - 2. Petition 22-P-1590 - Petitioner ZBest - PPN# 02-15-23-300-007
 - 3. Petition 22-P-1591 - Petitioner GSG Wind, LLC - See attachment for PPN#'s
- G. Petition(s) Going TO the Planning Commission
- H. Petition(s) Coming FROM the Zoning Board of Appeals
 - I. Petition(s) Coming FROM the Planning Commission
- J. Administrator Monthly Update and Board Member Comments
- K. Visitor/Guest Speakers
- L. Approval of County Officers Reports, Request for Deposit of Funds, and Orders Paid in Vacation
- M. Old Business
 - 1. FY 2023 IDOT Contract Ordinance for 5311 - LOTS (held over in February)
 - 2. Board Room Audio/Video Bid Approval
 - 3. Approval of Teamsters Local 722 Bargaining Contract
 - 4. Ratification of Non-Union Wage Changes
 - 5. ~~Ordinance Regarding Non-Highway Vehicles in the County of Lee, IL (tabled in September of 2021)~~

Ordinance Regarding Non-Highway Vehicles in the County of Lee, IL (tabled in September of 2021) will remained tabled and not included on the March County Board agenda.
- N. New Business
 - 1. Vacated and corrected Petition 21-PC-65 - Lee County Miniwarehouse Text Amendment
 - 2. ARPA Committee Funding Recommendations
 - a. ARPA Standard Allowance
 - b. Community Service Agency Applications
 - 3. Revision of Non-Union Starting Wage
 - 4. Purchasing Policy (Ordinance - Lay Over Until April)
 - 5. ~~Resolution: Compensation for Elected Officials~~

This item was tabled in the March Finance Committee Meeting and will not be included on the March County Board agenda.

~~6. Resolution: Compensation for County Board Members~~

This item was not taken off the table in the March Finance Committee meeting and will not be included on the March County Board agenda.

~~7. Zoning/Planning Meeting Per Diem Increase~~

This item was not taken off the table in the March Finance Committee meeting and will not be included on the March County Board agenda.

8. Resolution in Support of Ukraine

9. Drug and Alcohol Policy - LOTS

10. Banking Resolution

11. MOU with the City of Amboy

12. Grant Opportunity - Multi-Use Path from Dixon to SVCC

Items added to the County Board agenda included under new business:

- Approval of Conflict Attorney Compensation
- Approval of the New Courts Boiler Replacement Project bid from Loescher Heating & Air Conditioning Co.

O. Appointments

1. Resolution: Reappointment of Randall Ebert and Lori Hillison as Trustees of the Ashton Fire Protection District
2. Resolution: Reappointment of Jeffrey R. Politsch as Trustee of the Paw Paw Fire Protection District

P. Executive Session

Q. Approval of Mileage and Per Diem

R. Approval of All Bill and Appropriations (Roll Call)

S. Adjournment - County Board Meeting Agenda

XII. Motion to Approve the Proposed County Board Agenda

Motion to approve the Proposed County Board Agenda. Moved by Jim Schielein. **Second** by Mike Koppien. Motion passed unanimously by voice vote.

XIII. Adjournment - Executive Committee Meeting

Motion to adjourn at 11:25 a.m. **Moved** by Doug Farster. **Second** by John Nicholson. Motion passed unanimously by voice vote.